

BIG SPRINGS VILLAGE BOARD OF TRUSTEES  
REGULAR MEETING MINUTES

December 5, 2023

Present Trustees: Van Zee, Dinkel, and Everitt. Absent Trustees: Van Horn and Farrier. Others present: Village Clerk/Treasurer, Tamera Loomis, Village Maintenance, Curtis Brown, Village Attorney, Josh Wendell, and Deuel County Sheriff, Scott DeCoste.

The regular meeting of the Board of Trustees of the Village of Big Springs, Nebraska was called to order at 7:00pm on December 5, 2023 in open and public session by Village Clerk Loomis. Notice of this meeting was given in advance by posting at the Village Office, U.S. Post Office, and Community First Bank and by publication in the Chappell Register and on the Village Official Website + Mobile App at bigspringsne.org, the Village's designated methods for giving notice, and delivered to members of the Board of Trustees with a copy of their Acknowledgment of Receipt and the Agenda attached to these minutes. Availability of the Agenda was communicated in the advance notice. All proceedings hereafter shown were recorded while said meeting was open to the attendance of the public.

Pledge of Allegiance was recited.

Chairman Van Zee welcomed the visitors and announced the Open Meeting Law Poster posted on the wall of the meeting room with copies available from the Village Clerk if wanted.

Motion by Van Zee, we excuse Trustees Van Horn and Farrier, seconded by Dinkel. Yea: Dinkel, Everitt, and Van Zee. Motion passed unanimously.

Motion by Everitt, we approve the minutes of the November 7, 2022 meeting, seconded by Van Zee. Yea: Van Zee, Everitt, and Dinkel. Motion passed unanimously.

Board Reorganization will be on the next regular meeting agenda.

Motion by Van Zee, we appoint Village Officials Jan. 1, 2024 through Dec. 31, 2024: Clerk/Treasurer, Tamera Loomis, Attorney, Josh Wendell, Engineer and Street Superintendent, Tom Werblow, seconded by Dinkel. Yea: Everitt, Van Zee, and Dinkel. Motion passed unanimously.

Motion by Van Zee, we adopt Resolution to Rescind R23-12-01, seconded by Dinkel. Yea: Everitt, Van Zee, and Dinkel. Motion passed unanimously.

Motion by Van Zee, we adopt Resolution R23-12-02 Signing Year-End Certification of City Street Superintendent 2023, seconded by Everitt. Yea: Dinkel, Van Zee, and Everitt. Motion passed unanimously.

**RESOLUTION R22-12-02**

**Resolution Signing of the Year-End Certification of Village Street Superintendent 2023.**

**Whereas:** State of Nebraska Statutes, sections 39-2302, and 39-2511 through 39-2515 details the requirements that must be met in order for a municipality to qualify for an annual Inventive Payment; and

**Whereas:** The State of Nebraska Department of Transportation (NDOT) requires that each incorporated municipality must annually certify (by December 31<sup>st</sup> of each year) the appointment of the City Street Superintendent to the NDOT using the Year-End Certification of City Street Superintendent; and

**Whereas:** The NDOT requires that such certification shall also include a copy of the documentation of the city street superintendents appointment, i.e., meeting minutes; showing the appointment of the City Street Superintendent by their name as it appears on their License (if applicable), their License Number and Class of License (if applicable), and type of appointment, i.e., employed, contract (consultant, or interlocal agreement with another incorporated municipality and/or county), and the beginning date of the appointment; and

**Whereas:** The NDOT also requires that such Year-End Certification of City Street Superintendent shall be signed by the Mayor or Village Board Chairperson and shall include a copy a resolution of the governing body authorizing the signing of the Year-End Certification of City Street Superintendent by the Mayor or Village Board Chairperson.

**Be it resolved** that the Village Board Chairperson of the Village of Big Springs is hereby authorized to sign the Year-End Certification of City Street Superintendent.

**Adopted this 5<sup>th</sup> day of December, 2023.**

Motion by Van Zee, we adopt Resolution R23-12-03 Nuisance Officer Jan. 1, 2024 through Dec. 31, 2024, seconded by Dinkel. Yea: Van Zee, Everitt, and Dinkel. Motion passed unanimously.

**RESOLUTION R23-12-03  
NUISANCE OFFICER**

The Board Chairman and Village Board of Trustees of the Village of Big Springs (hereinafter the Village), in regular session assembled at the Village Office Building in Big Springs, Nebraska on this 5th day of December, 2023 hereby resolve as follows:

**WHEREAS:** The Village desires to appoint a Nuisance Officer pursuant to the Village Revised Municipal Code Chapter 3, Section 3-403.

**WHEREAS:** West Central Nebraska Development District (hereinafter WCNDD) is fully willing, able and qualified to act as Nuisance Office for the Village.

**NOW THEREFORE BE IT RESOLVED** that the Village approves the appointment of WCNDD to act as Nuisance Officer for the Village for a period of twelve (12) months; from January 1, 2024 to December 31, 2024.

**NOW THEREFORE BE IT FURTHER RESOLVED** that the Board Chairman is authorized to sign this resolution, and that any ordinance or resolution in conflict with this Resolution is hereby revoked to any part in conflict herewith.

**INTRODUCED AND PASSED THIS 5<sup>th</sup> day of December, 2023.**

Chairman Van Zee presented and read by title Ordinance No. 23-12-01, AN ORDINANCE ANNEXING THE REAL ESTATE DESCRIBED ON EXHIBIT "A" ATTACHED HERETO AND INCORPORATING SAID REAL ESTATE INTO THE CORPORATE BOUNDARIES OF THE VILLAGE OF BIG SPRINGS, DEUEL COUNTY, NEBRASKA.

Ordinance No. 23-12-01 1<sup>st</sup> reading December 5, 2023; 2<sup>nd</sup> reading January 2, 2024; 3<sup>rd</sup> and Final reading February 6, 2024.

Brief department reports were heard.

Motion by Van Zee, we request the Village Attorney move forward with 106 E 3<sup>rd</sup> Street C-1 zoning violation, seconded by Dinkel. Yea: Everitt, Van Zee, and Dinkel. Motion passed unanimously.

Big Springs Community Fund, Shelby McClung, presented the Park Shelter plan for the pool park asking for village support or ideas. Chairman Van Zee will be in contact with them with recommendations of potential contractors.

Motion by Van Zee, we approve sewer/water loan payment in the amount of \$12,546.25 from the Utility Bond Fund, seconded by Dinkel. Yea: Dinkel, Everitt, and Van Zee. Motion passed unanimously.

Motion by Van Zee, we approve payment of disbursements, seconded by Everitt. Yea: Van Zee, Dinkel, and Everitt. Motion passed unanimously.

<b>General</b>		
PAYROLL	Salaries	2,320.37
BIG SPRINGS CEMETERY ASSOC	Cemetery Expense	5,595.83
BIG SPRINGS LIBRARY	Library Expense	2,370.83
BLACK HILLS ENERGY	Gas	109.75
CENTURY LINK	Phone	50.99
CFB-FBO CURTIS BROWN	Retirement	200.00
CHAPPELL REGISTER	Print/Pub	323.47
DEUEL COUNTY CLERK	Dues	16.00
DEUEL COUNTY TREASURER	Law Enforcement	8,166.66
EdwardJones	Retirement	150.00
IRS	Tax	490.80
Main Street Checks	Supplies	53.91
NPPD	Electricity	60.89
Norma VanZee	Maintenance	137.50
OFFICE SERVICE	Supplies	215.95
Olson's Pest Technicians	Rep/Main	85.00
U.S. Bank	Dues	7.45
U.S. Bank	Postage	32.12
U.S. Bank	Supplies	12.00
<b>Street</b>		
PAYROLL	Salaries	1,115.29
BIG SPRINGS TRUCK AND TRAVEL	Fuel	99.06
CENTURY LINK	Phone	146.69
IRS	Tax	441.92
JOHN DEERE FINANCIAL	Supplies	131.34
NPPD	Electricity	932.97
O'Reilly	Rep/Main	139.91
<b>Water</b>		
PAYROLL	Salaries	1,727.69
CENTURY LINK	Phone	220.23
COMMUNITY FIRST BANK	Transfers	5,267.50
IRS	Tax	495.46
NDEE - Public Water Operators	Dues	115.00
NE PUBLIC HEALTH ENVIRONMENTAL LAB	Lab Testing	15.00
NE DEPT OF REVENUE	State Sales Tax-Use Tax	128.46
NPPD	Electricity	846.58
PowerManager	Rep/Main	3,070.20
U.S. Bank	Postage	69.51
VERIZON	Phone	57.05
<b>Sewer</b>		
PAYROLL	Salaries	1,727.69
BLACK HILLS ENERGY	Gas	185.13
CENTURY LINK	Phone	133.17

COMMUNITY FIRST BANK	Transfers	6,982.50
Century Link (Lumen)	Phone	79.09
IRS	Tax	495.46
JOHN DEERE FINANCIAL	Supplies	18.99
NDEE - FISCAL SERVICES	Dues	75.15
NDEE - FISCAL SERVICES	Capital Outlay	3,748.19
NDEE - FISCAL SERVICES	Debt Services - Interest	112.73
NDEE - Operator Certification Program	Dues	150.00
NE DEPT OF REVENUE	State Sales Tax-Use Tax	772.72
NPPD	Electricity	352.52
PowerManager	Rep/Main	3,070.20
US POSTAL SERVICE	Postage	40.46
VERIZON	Phone	57.05
	<b>Trash</b>	
US POSTAL SERVICE	Postage	40.46
WASTE CONNECTIONS	Trash	5,873.90
	<b>Parks</b>	
PAYROLL	Salaries	446.10
BLACK HILLS ENERGY	Gas	38.75
IRS	Tax	733.02
KENFIELD ELECTRIC	Rep/Main	132.28
NPPD	Electricity	142.11
	<b>Pool</b>	
Century Link (Lumen)	Phone	64.73
	<b>Library</b>	
PAYROLL	Salaries	1,138.32
IRS	Tax	145.24
	<b>Depot Museum</b>	
NPPD	Electricity	88.44

Motion by Van Zee, we adjourn, seconded by Dinkel. Yea: Everitt, Van Zee, and Dinkel. Motion passed unanimously and meeting adjourned at 7:26 pm.

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Dan Van Zee, Chairman  
Village of Big Springs Board of Trustees

ATTEST:

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Tamera Loomis,  
Village Clerk